

# NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Public Board Meeting held on September 21, 2022 at the Catholic Education Center.

**PRESENT: Trustees:** Elizabeth King  
Colleen Landers  
Denis Lincez t/c  
Ron MacInnis t/c  
Steve Malciw  
Fred Salvador  
Glenn Sheculski  
Stan Skalecki

**Student Trustee:** Elena Lionello

**Administration:** Tricia Stefanic Wertz, Director of Education  
Daphne Brumwell, Superintendent of Education  
Jennifer Dunkley, Superintendent of Education  
Keld Scott, Superintendent of Business

**Staff:** Michele Mahaffy, Executive Assistant and Recorder

**Regrets:** Martin Drainville

**Guests:** Nil

**A CALL TO ORDER**

**Opening Prayer**

The Chair acknowledged that we were on the Traditional Territory of the Ojibway and Oji-Cree people of the Mattagami First Nation located in Treaty 9 and acknowledged that others were joining us from additional treaty territories of the Cree, Ojibway, Algonquin, and the Metis. The opening prayer was recited.

**B ROLL CALL**

**Motion**

MOVED BY: C. Landers  
SECONDED BY: S. Skalecki

**Resolution 22-84**

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declaration of absence and excuse the following trustees and administrative personnel from attending this meeting: Martin Drainville

**Carried**

**C DECLARATION OF CONFLICT OF INTEREST – Nil**

**D APPROVAL OF AGENDA**

**Motion**

MOVED BY: C. Landers  
SECONDED BY: S. Malciw

**Resolution 22-85**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Public Board Meeting, as amended.

**Carried**

**E APPROVAL OF MINUTES**

**Motion**

MOVED BY: E. King  
SECONDED BY: G. Sheculski

**Resolution 22-86**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting – June 15, 2022

**Carried**

**F DELEGATIONS – Nil**

**G POLICY**

**G.1 B-9 Administrative Expenses**

**Motion**

MOVED BY: C. Landers  
SECONDED BY: D. Lincez

**Resolution 22-87**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *B-9 Administrative Expenses* at first reading.

**Carried**

**G.2 C-3 Community Use of Schools**

**Motion**

MOVED BY: E. King  
SECONDED BY: S. Malciw

**Resolution 22-88**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *C-3 Community Use of Schools* at first reading.

**Carried**

**G.3 P-1 Long Term Leave Without Pay**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: E. King

**Resolution 22-89**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-1 Long Term Leave Without Pay* at first reading.

**Carried**

**G.4 P-16 Resolution of Complaints**

**Motion**

MOVED BY: G. Sheculski  
SECONDED BY: S. Malciw

**Resolution 22-90**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-16 Resolution of Complaints* at first reading.

**Carried**

**G.5 P-19 Right to Disconnect from Work**

**Motion**

MOVED BY: S. Skalecki  
SECONDED BY: R. MacInnis

**Resolution 22-91**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-19 Right to Disconnect from Work* at first reading.

**Carried**

**G.6 T-14 Trustee Support Services**

**Motion**

MOVED BY: E. King  
SECONDED BY: D. Lincez

**Resolution 22-92**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *T-14 Trustee Support Services* at first reading.

**Carried**

**H PRESENTATIONS AND REPORTS**

**H.1 Presentations**

**H.1.1 Camp Bickell Learning Opportunity** - Daphne Brumwell, Superintendent of Education

Superintendent Brumwell shared a slide presentation detailing the activities and learning around Camp Bickell Fall 2022: A Grade 6 Eco-Camp Experience. This learning opportunity included grade 6 curriculum as well as Indigenous studies. The presenter shared that all NCDSB Grade 6 students had the opportunity to participate in one of two, three-day camps supervised by NCDSB staff. She outlined the location, dates, accommodations, activities, and menus, as well as, provided a number of pictures showing students happily engaged in the activities at camp. Superintendent Brumwell thanked the numerous people who helped made this happen.

**H.1.2 Online program Update** – Andrew Swartz, Vice-Principal, O’Gorman High School/ACCESS

Superintendent Dunkley introduced a short video from presenter Andrew Swartz who could not be in attendance for the meeting. A. Swartz introduced himself to the Board as the new Vice-Principal of ACCESS/OHS as well as his continuing role as the E-Learning district contact for NCDSB. He provided an update on eLearning and online learning including an overview of the Ontario Catholic eLearning Consortium (OCeLC) and the important sharing of 34 Catholic online courses. These Catholic courses have been made available through the efforts of the OCeLC and the OCSTA. Additionally, he proudly introduced an NCDSB course that has been re-developed entitled *Indigenous Voices, World Views and Aspirations in Canada* and provided an enrolment update for the ACCESS Centre.

**H.1.3 Director Growth Goals 2022-23** – Tricia Wertz, Director of Education

Director Wertz presented her annual Growth Goals consistent with Policy T-9. She began by presenting Key Priorities that will address many facets of system leadership, consistent with the Ontario Leadership Framework. Skills linking to this priority area were identified as well as how this aligns with the pillars of Stewardship, Excellence and Learning. She reviewed how these goals would be achieved and the anticipated outcome of the goals.

## H.2 Reports

### H.2.1 Student Trustee – Monthly Student Report, Elena Lionello

E. Lionello presented her monthly report to the Board highlighting the following:

- Grade 9 Orientation and Retreat
- Introduction of OSO members and plans for the year ahead
- Link Crew: activities and news
- School Activities: World Literacy Day, Human Handshake, Terry Fox Walk, and Staff vs Students Volleyball Game
- Class Activities: First Aid/CPR Training and Camp Bickel
- DELF
- Introduction of new staff members

The Chair thanked Elena for her presentation.

### H.2.2 Audit Committee - September 19, 2022 Meeting Update

Superintendent Scott presented an update on the committee's September meeting. A change in auditors from KPMG was noted. K. Scott reported the meeting included the following: Follow Up Summary Report, Privacy Software Report, Audit Planning Report, Annual Internal Audit Plan and the Annual Report, as well as, the Appointment of Auditor's for 2022.

### H.2.3 Indigenous Advisory Committee – Nil

### H.2.4 Special Education Advisory Committee – September 12, 2022 Meeting Update and June Minutes

The day's meeting was cancelled as quorum was not met. June minutes have been included in the Board Package for the Board's review.

### H.2.5 Supervised Alternative Learning – Nil

### H.2.6 Transportation Committee – Nil

### H.2.7 Program - Enrolment Report, Daphne Brumwell, Superintendent of Education

Superintendent Brumwell presented the Board the *2022-2023 Enrolment and Programs Update*. This included a summary of elementary and secondary school data that illustrated projected enrolment vs current enrolment. This showed a significant increase in the number of students for both groups. The presenter outlined the numbers for each NCDSB elementary school adding additional information and/or concerns about each location. Superintendent Dunkley provided a similar update for the secondary group. Trustees engaged in a question and answer period with the presenters.

### H.2.8 Business – Keld Scott, Superintendent of Business

#### H.2.8.1 NCDSB Accessibility Annual Report 2021-22

Superintendent Scott referred the Board to the *NCDSB Multi Year Accessibility Plan* and the *Annual Report for 2021-2022* included in the Board Package. He made note of the meetings held, progress made, and the submission of the AODA Compliance Report.

#### H.2.8.2 Renovations Status Update

Superintendent Scott referred to the *Capital Project Update* provided to trustees for their review. He reviewed the challenges encountered during the Covid-19 construction period and invited any questions or concerns the Board may have. Trustees engaged in a question and answer period with the presenter.

**H.2.8.3 Personnel Update**

K. Scott reviewed the Personnel Update provided in the Board Package. It included seventeen new hires, eight resignations, four retirements and two leaves of absence. Retirees Wendy Lavallee, Anne Boucher, Bernice Grossinger and Diane Cameron were recognized by Superintendents for their hard work, dedication, commitment and years of service to the NCDSB. They individually thanked each retiree wishing them health and happiness in their retirement. Chair Salvador offered his congratulations and gratitude on behalf of the Board of Trustees.

**H.2.9 Director of Education – Nil**

**H.2.10 Chair/Trustees**

**H.2.10.1 Fall Regional Meeting – Saturday, October 1, 2022**

The Chair reminded trustees of the October 1 meeting and the registration requirements.

**H.2.10.2 Board Meeting & Policy Meeting Schedule**

It was unanimously decided that since the upcoming municipal election would result in at least 8 out of 9 trustees returning, the Board Meeting and policy meeting schedules could and would be determined at this meeting.

Trustees decided Board Meetings will continue to be held Wednesday evenings as follows:

September 21, 2022  
October 19, 2022  
November 16, 2022 Inaugural Board Meeting  
December 14, 2022  
January 25, 2023  
February 22, 2023  
March 22, 2023  
April 19, 2023  
May 24, 2023  
June 14, 2023

The five Policy Meetings will continue to be held on Mondays as follows:

September 12, 2022  
November 7, 2022  
January 16, 2023  
March 6, 2023  
May 15, 2023

**I Motions**

\*Amendment to agenda – add motion to defer Motion I.2

**I.1 Motion to Defer**

MOVED BY: E. King

**Resolution 22-93**

SECONDED BY: G. Sheculski

BE IT RESOLVED THAT the Northeastern Catholic School Board defer motion I.2 Property Matter until all financial implications are complete and the environmental assessment costs are confirmed.

**I.2 Property Matter MOTION DEFERRED IN I.1**

BE IT RESOLVED THAT the Northeastern Catholic District School Board \_\_\_\_\_ the motion to proceed with the acquisition of property from the City of Timmins in the amount of \$75,000.00.

**I.3 NCDSB Accessibility Annual Report 2021-2022**

MOVED BY: C. Landers

**Resolution 22-94**

SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the NCDSB Accessibility Annual Report for 2021-22.

**J COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: S. Skalecki

**Resolution 22-95**

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

**Carried**

**K UNFINISHED BUSINESS – Nil**

**L CORRESPONDENCE – A number of thank you letters from retirees, employees and award recipients were received over the summer and reviewed by the Board.**

**M NEW BUSINESS - Nil**

**N INFORMATION – Nil**

**O FUTURE MEETINGS**

Regular Board Meeting – October 19, 2022 at 4:45 p.m.

**P ADJOURNMENT**

**Motion**

MOVED BY: C. Landers

**Resolution 22-96**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 7:28 p.m.

**Carried**

**Question and answer period for guests attending the meeting**

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**

  
\_\_\_\_\_  
Chair of the Board

  
\_\_\_\_\_  
Secretary-Treasurer